



April 9, 2020

President Norman Yee  
San Francisco Board of Supervisors  
1 Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102

Dear President Yee,

Pursuant to the Eighth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020, as the Mayor's designee, I authorize the Board of Appeals (the "Board") to hold a public meeting on Wednesday, April 15, 2020, at 5:00pm.

At this meeting, the Board will consider various appeals. Actions taken at this meeting are necessary to ensure essential government functions. This meeting is authorized on the following conditions:

- The meeting must occur by teleconference or other electronic means without providing a physical meeting place, and the Board must comply with all rules governing public meetings during the emergency, including allowing public observation and participation;
- The Board may consider other items but must prioritize the urgent action items pertaining to appeals necessary for essential government functions; and
- The Board shall not require the time of staff who are otherwise deployed or participating in the City's response to the COVID-19 pandemic.

Sincerely,

A handwritten signature in black ink, appearing to read "Andres Power".

Andres Power  
Policy Director

cc. Members of the Board of Supervisors  
Clerk of the Board  
Board of Appeals Secretary